

COOP STUDENT HAZARD IDENTIFICATION CHECKLIST

(Adapted from Public Services Health and Safety Association- Student Placement Resource Manual 2014)

Examples of Indicators of Potential Hazards

General Atmosphere

- horseplay and other disruptions
- overcrowding
- fire prevention not evident
- guidance for the work
- inappropriate or unsafe clothing
- failure to use personal protection or safety devices provided
- poorly maintained equipment or dangerous tools, sharp objects

Storage

- lack of appropriate storage or improper stacking
- improper or unsafe shelves/ cabinets
- aisles too narrow or cluttered
- flammable materials or gases stored in the normal work area
- rags and cleaning clothes not in flame resistant containers

Machine Guarding

- lack of or ineffective guards
- guards made inoperative

Elevated Work Surfaces

- lack of guardrails and barriers
- improper or unsafe ladders

Electrical

- equipment or wiring not approved by an Electrical Authority
- poor condition of extensions or other wiring
- improper use of extension and outlets
- lack of ground fault circuits in damp or wet areas
- metal ladders used near electrical conductors
- lack of grounding or insulation
- improper use of power tools in damp or wet conditions

Chemical Hazards

- presence of hazardous substances or dangerous goods

Manual Handling Hazards

- lifting or holding
- Carrying or pushing

Ergonomic Hazards (Repetitive Strain Injury)

- repetitive or forceful movement of one or two arms
- work requiring awkward postures
- work level too high or low
- incorrect work methods
- incorrectly designed work stations
- incorrect tools or use of tools

Biological Hazards

- lack of appropriate training
- inappropriate or inadequate facilities (i.e. ventilation)

Psychological Hazards

- lack of physical activity
- presence of alcohol, drugs
- unrealistic workloads/ deadlines
- lack of understanding of the job or poor communication between management and student
- working with people who are sick
- lack of job satisfaction or unstimulating tasks.

Noise

- there is a problem if you must raise your voice to be understood
- noise causing headaches or confusion

Other (personal safety& well being)

- don't work alone, security procedures, customer interaction, temperatures at work, proper lighting