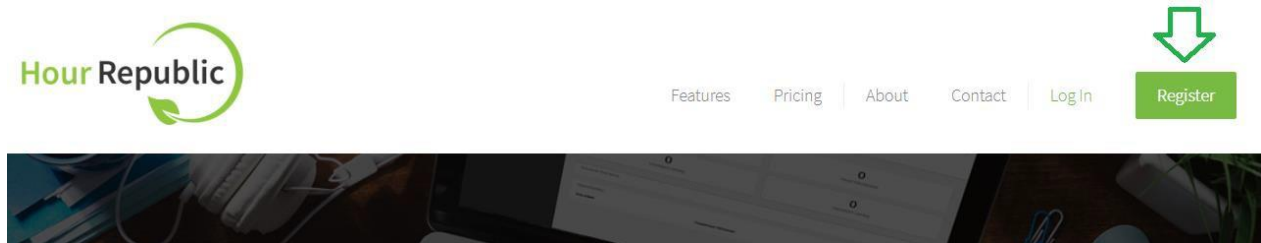


Dear coop student, You need to sign up for an Hour Republic account. You will use this to submit timesheets each week.

[How do Students Sign Up?](#)

1. Navigate to the [Hour Republic](#) home page and click **Register** in the top-right corner



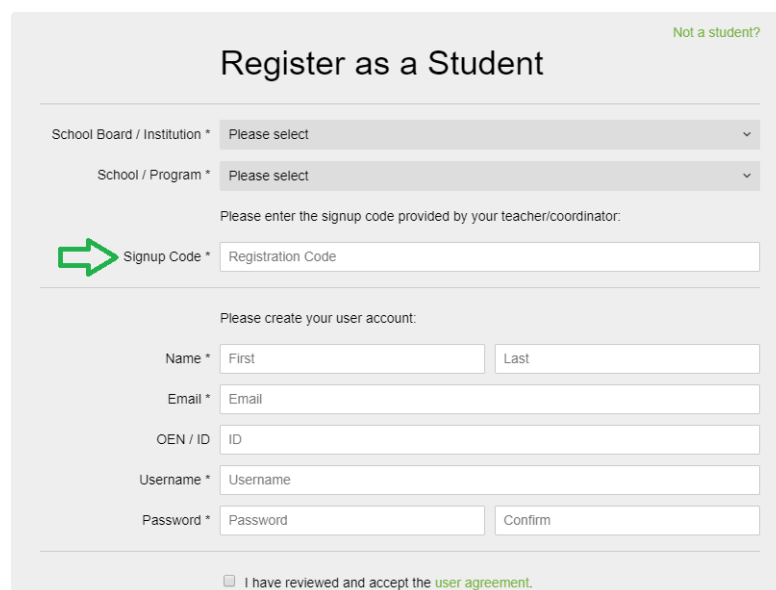
2. Once on the registration page, fill out the information.

*For School Board select **Ottawa CDSB** (Ottawa Catholic District School Board)

* School is Mother Teresa High School

* Signup Code is **COOPNOV2020**

* OEN is your Ontario Education Number. You can find it in your online school account information.



Not a student?

Register as a Student

School Board / Institution * Please select

School / Program * Please select

Please enter the signup code provided by your teacher/coordinator:

Signup Code * Registration Code

Please create your user account:

Name * First Last

Email * Email

OEN / ID ID

Username * Username


Password * Password Confirm

I have reviewed and accept the [user agreement](#).

3. Students can choose whether they would like to be on our mailing list and must verify the **reCAPTCHA**

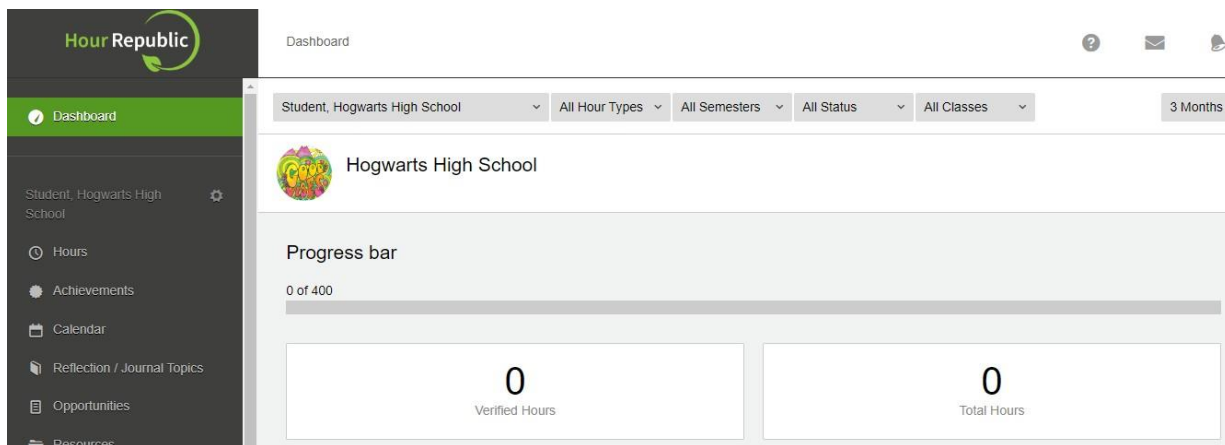
4. Once everything is filled out, click **Register**

Subscribe to our newsletter to stay up-to-date on the latest features, webinars, and special offers.

I'm not a robot 
reCAPTCHA
Privacy - Terms

Register

5. The student will immediately be taken to their dashboard where they can begin [logging their hours](#). Click Hours in the left-hand panel to get started.



The screenshot shows the Hour Republic dashboard for a student at Hogwarts High School. The interface includes a dark sidebar with navigation options: Dashboard (selected), Student, Hogwarts High School, Hours, Achievements, Calendar, Reflection / Journal Topics, Opportunities, and Resources. The main content area features a top navigation bar with filters for 'Student, Hogwarts High School', 'All Hour Types', 'All Semesters', 'All Status', and 'All Classes', along with a '3 Months' time range selector. Below this is a profile section for 'Hogwarts High School' with a circular profile picture. A 'Progress bar' section shows '0 of 400' hours. At the bottom, two white boxes display '0 Verified Hours' and '0 Total Hours'.