

# OYAP

## Specialized Ontario Youth Apprenticeship Programs

### Application: 2016/2017



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### Introduction

The Specialized OYAP program is developed as part of the Ontario Youth Apprenticeship Program (OYAP) by the Catholic and public boards of education in Ottawa in partnership with Algonquin College (and the [Ontario Masonry Training Centre](#)). Funding for these programs are provided by the Ministry of Training, Colleges and Universities (MTCU).

Students enrolled in these programs will take a number of hours of classroom and lab instruction through either Algonquin College or the OMC, and will complete at least 220 Co-op hours (2 credits) with the business that has signed them as apprentices. **PLEASE NOTE: ONLY the classroom portion of the Algonquin program qualifies for dual credit as well. Level 1 programs at OMC are not dual credit).**

Apprenticeships generally take from 2-5 years to complete, depending on the apprenticeship. During each apprenticeship, some classroom/shop training is required along with the work experience. Classroom/shop training usually occurs in several (generally 3) blocks throughout the apprenticeship. These specialized apprenticeship programs provide the student with their first level training (Level 1 of 3 levels) combined with apprenticeship work experience before they are even finished high school, a great jump start in their career!

There are varying start dates and delivery models for each of the apprenticeship programs.

### Student candidates must:

- be a full time student completing their Grade 12 Ontario Secondary School Diploma (OSSD) in June of the year of participation
- have a placement pre-arranged in a workplace with a licensed journeyperson willing to register and train them as an OYAP Apprentice during the semester they are completing their Level 1 program (full day co-op)
- have previous co-op and/or other experience working in the area of choice (very highly suggested)
- have taken related courses in the field (highly suggested) (e.g. Auto Service Tech: TTJ2O, TTJ3C, 3E, 4C or 4E)
- have a strong commitment to apprenticeship learning, and be responsible, mature and highly motivated.

**These are the same programs given to regular apprentices. They are demanding courses requiring hard work and determination. While at Algonquin or the Masonry Training Centre, students must abide by all rules and regulations of those institutions. While in their co-op placement and at the training facility, students must also abide by all rules and regulations of the Ottawa Catholic School Board, and their school's Cooperative Education Program.**

**This OCSB OYAP Specialized Ontario Youth Apprenticeship Programs Application Form is to be completed for the following 2016/2017 Training Opportunities:**

Algonquin College OYAP Level 1 Programs (Congregated/Integrated): [Link HERE](#)  
Ontario Masonry Centre (Semester #2)

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**A student application is considered complete if Steps #1-7 are completed and submitted to OCSB OYAP Coordinator.**

1. Completed "Specialized OYAP Apprenticeship Program Application Form" (link to **OCSB google registration form** <http://goo.gl/forms/OYSCwicfzK> / Co-op teacher completes data entry to support accuracy);
2. If Dual Credit Level 1 Program @ Algonquin College:
  - Co-op teacher completes data entry ([Algonquin College DC OYAP Application Portal](#))
  - Algonquin College Consent / Release of Student Information Form completed (stored in Student Co-op File at school site / co-op teacher checks off as completed on application form).
3. Resume 1-2 pages
4. The student's explanation of why they are interested in this program (one pager)
5. Two letters of reference (should be from co-op supervisor and co-op teacher). These letters should clearly illustrate personal strengths, skills, achievements, and attitude towards learning that identify the student as an excellent candidate for success in this program.
6. Student Status Sheet showing credits earned to date and current course selection.
7. **Important: EOIS Section 2 Request for Registration Form must be submitted with the student application** (send original with signatures to OYAP Coordinator)

**Note:** Completed student applications must be received by OYAP Coordinator one week prior to Algonquin College posted end date - "[Equal Consideration](#)" period.

All applicants will be advised of their status in the program as soon as possible.

Any Questions? Please contact:

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**OCSB OYAP Website:** <http://www.ocsb.ca/oyap>

**OCSB Co-op/OYAP Teacher OYAP Level 1 Program Information:**

<https://sites.google.com/a/ocsb.ca/oyap-level-1-programs/home>

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